



## Federal Pharmacy Partnership Strategy for COVID-19 Vaccination

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## Thank you!

Since the beginning of the COVID-19 pandemic, you and your peers have gone above and beyond on the frontlines, providing continuous care to your communities and so much more. Thank you for all your continued efforts to be prepared for the COVID-19 Vaccination rollout and your continued commitment to your patients and your community.

"Being in a small community & having access to something like this that can change the lives of our patients is something to be very proud of. It's a ray of light to know that we're on the cusp of changing how this pandemic affects us." -Magnolia Pharmacy  
[#fearlesspharmacy](#)

## Mandatory reporting and billing required by CDC

When your pharmacy starts to receive vaccine allocation, please be prepared to meet the below reporting requirements. More details on the below requirements will be provided when you start to receive allocation.

- Report vaccine administrations daily to your local IIS.
- Complete billing in your pharmacy management system quickly. For each vaccine administration, be sure you're prepared to input the following fields: Lot number of vaccine, Expiration date of vaccine, Race of patient, Ethnicity of patient. This information is submitted to the CDC daily.
- Report your ON-HAND inventory to VaccineFinder daily.

**Billing Requirement:** As you prepare to vaccinate, it's critical that you prepare to bill for each each vaccination in a timely manner. As part of the agreement with the CDC, visibility to vaccine administration data is a requirement. This administration data is used by the CDC in conjunction with IIS reporting and VaccineFinder to reconcile and capture vaccination data. This is why an active data feed through Elevate Advanced Features into InSite has been a stringent requirement for participation in our Federal Partnership program. Please ensure that you are prepared to enter vaccine administrations in your pharmacy management system in a timely manner! Review the [Implementation Guide](#) for additional billing information.

## Readiness update: Have you completed all the requirements to receive COVID-19 vaccine allocation?

We're making progress and many of you have completed the readiness requirements to receive vaccine allocation when it becomes available. Thank you! **We still have hundreds of participating pharmacies that are missing one or more of the readiness requirements.** *At this time, due to our CDC agreement, we would not be able to allocate vaccine product to those pharmacies who have not completed all the required steps.*

**What are the necessary readiness steps? Read previous newsletters and view our Implementation Guide here for details:**

- [Previous newsletters](#)
- [COVID-19 Vaccine Implementation Guide](#)

**The highest priority steps are summarized below:**

- **Immunization Information System (IIS) setup**
- **Completion of mandatory [CDC Training through GNPUniversity](#)**
- **Scheduling tool** – Note that the CDC is requiring appointments for all COVID19 vaccinations.
- **VaccineFinder Onboarding**

If your VaccineFinder onboarding link is expired, or if you experience technical issues with your VaccineFinder account, please email [vaccinefinder@castlighthhealth.com](mailto:vaccinefinder@castlighthhealth.com) or call 855-886-4317. Include your store name, NCPCP, and include that you're taking part in the Federal Partnership Program with *Good Neighbor Pharmacy* and AmerisourceBergen

## Phase 2 update

With the promise of increased vaccine inventory, we are hopeful that Phase 2 will start by mid-April (or earlier, depending on Phase 1 progress). You still have time to finish your readiness requirements but **make sure you are ready before the announcement that our pharmacies will receive allocation. As we have seen with previous rollouts related to Phase 1 support, the turnaround time between notification and shipment of vaccines can be as little as 24 hours.** We continue to urge any of our participating members who have not yet completed all the readiness steps necessary to receive vaccine allocation to do so at once.

Please see [last week's newsletter](#) for a more detailed summary of what to expect once we can allocate vaccine inventory to your pharmacy.

## Marketing tip of the week

*Every week, we will provide expert tips from Good Neighbor Pharmacy business coaches to help you get ready to implement your COVID-19 vaccination program when you start to get the vaccine.*

Delegate responsibilities during vaccination clinics so each person is responsible for a limited number of tasks (i.e., managing patients, prepping syringes, administering shots, handling paperwork, etc.). Non-clinical tasks are also a good way to utilize volunteers from the community (e.g., pharmacy students can help with monitoring patients).

## Resources

Visit the [COVID-19 Vaccine Webpage](#) regularly for the latest resources and past issues of this newsletter. Be sure to refresh the browser after opening each resource to ensure you are viewing the most up-to-date version.

- [COVID-19 Vaccine Billing and Reimbursement Guide](#) from NCPA
- [COVID-19 Vaccine Implementation Guide](#)
- [CDC Required COVID-19 Vaccine Training Access Guide](#)
- [COVID-19 Program FAQ](#)
- [COVID-19 Marketing Resources and Updates](#)
- Elevate members can also access marketing materials in the [Patient Engagement Center](#)

## Have questions?

Please continue to reach out to [COVIDvaccines@AmerisourceBergen.com](mailto:COVIDvaccines@AmerisourceBergen.com) with questions. If for any reason you no longer wish to participate in our Federal Network Administrator program, please email your sales executive.