



## Federal Retail Pharmacy Program Updates

### Hold Notice! VaccineFinder reporting

Due to inconsistent VaccineFinder reporting that has not been addressed over 3+ weeks, your pharmacy's ability to order vaccine product is now on hold. Daily VaccineFinder inventory reporting is a **CDC requirement** for participation in the COVID-19 vaccine program. **Please contact [covidvaccines@amerisourcebergen.com](mailto:covidvaccines@amerisourcebergen.com) with questions regarding program requirements or to reinstate ordering access.**

#### How do I report my inventory to VaccineFinder?

Review the detailed steps outlined in the "Mandatory Reporting" section of the [Allocation Guide](#). A summary of these steps is also listed below:

- Log in to VaccineFinder: <https://covid.locating.health/login>, then click the "Log Manually" tab.
- You may see two store names listed. Select the name with this format: Pharmacy Name #NCPDP. (Ex: AB Pharmacy #1234567)
- Select the "Edit" button in the header bar. Enter the number of doses on-hand on the text boxes. Once entered, select "Done."
- Notes: Any Eligible Pharmacy location receiving COVID-19 Vaccine must report supply levels within VaccineFinder daily. Even if you don't administer any doses on a given day, you must still report your inventory to VaccineFinder. If you don't have any inventory, report your current inventory as zero. Once you've reported your inventory as zero, you don't need to report daily again until you receive another shipment of COVID-19 vaccine.
- Need help? Email [vaccinefinder@castlighthhealth.com](mailto:vaccinefinder@castlighthhealth.com) or call 855-886-4317.

#### What happens if I don't report to VaccineFinder?

One of the CDC requirements for participation in the FRPP is to report specific vaccine data on a routine basis. The CDC is capturing vaccine administration and inventory data from state IIS, VaccineFinder, and via your claims submissions when you bill for the vaccine administration fee, and this data is used to report on the overall impact of the retail program. The VaccineFinder reporting requirement is also included in the quarterly attestation that pharmacies complete each quarter to remain eligible for the FRPP. To maintain eligibility with the program, as well as the ability to continue to order vaccine product, please ensure that you're completing all these critical data reporting steps. Review the [Allocation Guide](#) carefully for more information.

Thank you for your participation in this program, and for your continued commitment to your community!